

REOPENING FSPA

COVID-19 CONTROL PLAN

Franklin School for the Performing Arts

FOUR PILLAR PLAN FOR OPERATIONS

As of June 8, 2020

FSPA has embraced the guidelines for reopening on June 29 employing safety measures for enhanced cleaning, hygiene, screening, and distancing as detailed in this Four Pillar Plan.

Families who are not completely comfortable returning for classes in person should elect the virtual option for Summer 2020.

HYGIENE AND CLEANING

HAND WASHING

Students, faculty, and staff are required to wash hands frequently and wash hands or apply hand sanitizer between each class or interaction.

HAND SANITIZER

70% alcohol hand sanitizer is available at hallway stations, accessible to all studios.

SIGNAGE

Hygiene and safety reminders are posted throughout the school for students and staff.

CLEANING

A hall monitor is assigned daily to clean commonly touched surfaces including restrooms, doorknobs, railings, benches, bannisters, and chairs every two hours. In the front office, POS equipment, the desk surface, and chair will be disinfected between customers if touched.

Correct Covid-19 virus killing disinfectants will be used.

A cleaning log will be maintained.

Between classes, ballet barres, touch surfaces including doorknobs and floors will be cleaned. Schedules will be adjusted to allow time for cleaning.

DISTANCING AND MASKS

ENTRANCE AND EXIT

Entrance to FSPA is at the FRONT OF THE BUILDING ONLY. Students may not use Intermission or the back deck for access to the building. Stairways will be utilized in a one-way format. FSPA's main door and stairway are ENTER ONLY, while the stairway and door near The Spotlight Shop are EXIT ONLY.

MASKS

Students will wear masks at all times, unless guided differently while socially distanced in the studios. Faculty and staff will wear masks while traveling through the building and when interacting with students or with clients in the office or hallways. Every person entering the building must wear a mask. An exception is made only for an individual unable to wear a mask due to medical condition or disability.

SOCIAL DISTANCING

Students will socially distance in class and to the best of their ability throughout the school. Dressing rooms will be closed to groups.

REST ROOMS

Social distance must be maintained while waiting outside the rest room.

SCREENING AND REQUIREMENTS

FACULTY AND STAFF

Employees may not appear for work if feeling ill.

The designated Person in Charge will oversee the following:

Upon arrival at FSPA, faculty and staff temperatures will be taken.

Employees will be questioned about:

- any symptoms being experienced including cough, shortness of breath, or sore throat

- If worker has had close contact with a person diagnosed positive for COVID-19

- If worker has been asked to self-quarantine by a doctor or health official

Any employee showing signs of illness will be sent home

SCREENING AND REQUIREMENTS (continued)

STUDENTS

Students may not attend classes if feeling ill.

Prior to the start of class, each teacher will question the students about:

- any symptoms being experienced including cough, shortness of breath, or sore throat
- if student has had close contact with a person diagnosed positive for COVID-19
- If student has been asked to self-quarantine by a doctor or health official

Any student showing signs of illness will be brought to the teachers' room/white studio which has been designated as an illness waiting station. Parents will be called and the student will be supervised until they can be picked up to be taken home. Students may not return to class until they have consulted with and been given permission of a health care provider. If a child or staff member tests positive for COVID-19, they must not return until they have met the criteria for discontinuing home isolation and after consulting and receiving permission of a health care provider.

STAFF

Training is provided to workers providing current safety information and Intermission-specific protocol regarding:

- social distancing -face coverings
- hand-washing at home -self screening for fever or symptoms
- reminders that employees must not come to work if sick
- when to seek medical attention if symptoms worsen
- review of underlying health conditions that increase susceptibility to virus

ILLNESS NOTIFICATION

If management is notified that an employee or student has tested positive for COVID-19, the Franklin Board of Health will be notified. Management will assist with contact tracing and notifications to faculty, staff, and student families about exposure while maintaining confidentiality.

OPERATIONS/CULTURE AND BEHAVIORS

STUDENT DROP-OFF AND PICK-UP

Parents of students in grades 5 and younger and/or new students should come into the building for drop-off. However, parents, siblings, relatives, or friends may not remain in the school to wait during summer session. Parents or drivers for established, older students may not come into the school during the summer session. Intermission is open with outdoor seating available.

Students **MUST** use the front of the building to enter and exit. The back of the building is designated one-way foot traffic for INTERMISSION ONLY.

STUDENTS MAY NOT BE DROPPED OFF FOR CLASS EARLY. Please arrive just in time for the designated start time for class.

CLASS GUIDELINES

1. Group classes will be limited to no more than 10. The studios have been taped in squares to assist with social distancing.
2. Stable student groupings will be established and the same students will be together for the entire of each summer program.
3. Students must arrive for class in dress code dancewear or rehearsal clothes. Students should pack a small bag and bring minimal gear for the day. Please bring only necessities. Bags will be brought into the studio and placed distanced according to the teacher's directions.
4. Students will not share barre space, props, toys, or equipment.

VIRTUAL OTIONS

Group classes will offer a livestream option.

Private lessons may be taken virtually and will be scheduled during the teachers' designated summer teaching day at FSPA.

FSPA CULTURE

For the foreseeable future, we will refrain from hugging and gathering in groups, as difficult as that will be. Symbolic hugs, artwork, friendship notes, and kind words are encouraged. There are many rules that FSPA is required to follow in order to open for classes in person. Parents are asked to reinforce the importance of following all of these rules in order for the school to reopen.

OFFICE APPOINTMENTS

Office appointments are available throughout the summer. Please call 508-528-8668 or email reception@fspaonline.com to make an appointment. You may register or receive information by phone. Virtual appointments remain an option.

OUTDOOR TIME

Teachers are encouraged to take classes outside when possible for fresh air breaks or for some class activities.

LUNCH

Lunch breaks will be taken outside whenever possible. If students bring lunch from home, lunch will be eaten at tables at THE BLACK BOX, under a tent, or inside at THE BLACK BOX in inclement weather. **Students may not share food, drinks, or snacks. There is no access to a microwave; please make sure bag lunches do not require heating.**

INTERMISSION

Students may elect to have lunch at INTERMISSION. Access to INTERMISSION is through the main door of the café. For the summer months, students may not enter through the door inside the school. Students will be seated in groups of no more than six from their class grouping. Seating will be available behind FSPA or at THE BLACK BOX. Students are requested to phone in orders and pay for them in advance and in anticipation of snack breaks and meals.

INDOOR SEATING

When indoor table service is allowed, FSPA all-day students will still be seated outside in groups of no more than six from their class grouping.

MENU AND SERVING

Only Intermission's chalk board, framed, and single use menus will be utilized. The drink station is closed and condiments/dressings are provided only upon request in single-serving, individual packages. Utensils are either individually wrapped disposable or single-use (washed and sanitized after each use).

This plan will be updated and revised according to the most recent guidelines issued by Mass.gov as we transition through the phases of reopening.

Program-specific protocols will be issued for group classes and private lessons in each FSPA department on June 15th. These guidelines will be adjusted and adapted as new information becomes available.